



**VA Checksheet**

**X/✓**

|   |  |
|---|--|
| VA Application (VSA-17A) -All relevant sections completed and signed  |  |
| Certificate of Origin or Certificate of Title   |  |
| Reassignments- If any, and signed   |  |
| Bill of Sale with all applicable signatures   |  |
| Odometer Statement- Signed  |  |
| Insurance Card Copy or make sure company is written on VSA-17A form   |  |
| Copy of License- Applicant and if applicable, Co-Applicant. For non VA resident IDs, please provide proof of residency and copy of SS Card. |  |
| If clie   |  |
| Please specify how many years of registration you want for the client _____   |  |
|   |  |

**Note: If a lease deal, please make sure to complete both the lessor and lessee sections of the VSA 17A form.**

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